

02 NOV 1971

Approved For Release 2001/03/22 : CIA-RDP73-00099A000200130015-8

SECRET

CIA ARCHIVES AND RECORDS CENTER

1 November 1971

MEMORANDUM FOR: Chairman, Records Management Board

SUBJECT : Report to Executive Director-Comptroller

REFERENCE : Memo from Chairman, RMB, Dtd. 30 Aug. 1971, Subj:
Rpt. on "Office of Records" Progress & Computer Lists
in Storage

1. I am of the opinion that the only statement you can give to Col. White on the "Office of Record" is that the Directorates are working on the problem.

2. As for the "computer lists in storage", I have never been aware that these were a storage problem. I do know that DDP has stopped sending punched cards down as a Vital Record copy to their Main Index. When I called to find out why, I was told that they were converting to COM and that they would soon authorize the destruction of the cards we now have. Also, DDI/CRS has discontinued sending down print-outs of their Finished Intelligence Index and are now using COM. I am sure that all offices will convert to COM just as fast as they can develop the procedures to accomplish the change over.

[Redacted Signature]

Chief ✓

25X1A

SECRET

Approved For Release 2001/03/22 : CIA-RDP73-00099A000200130015-8

